

THE MINISTRY OF CARING INC.



**Board of Directors**

**MINUTES**

Thursday, March 20, 2014, 7:30 p.m.

Members present: Frank Modesto, Pres., Greg Varallo, Esq., (via teleconference), Vice Pres., Treas., Anthony Alfieri, CPA, Barbra Andrisani, Rick Gessner, The Hon. Kent Jordan, Paul King, Ed.D., Connie McCarthy, Marilyn Monahan, Br. Rudolph Pieretti, OFM Cap., Tara Quinn, Mark Reardon, Esq., Maureen Rhodes, Fr. Francis Sariego, OFM Cap.

**1) Approval of Minutes of January 23 meeting—(posted on webpage) Frank Modesto**

A motion was made by Joe Yacyshyn to approve the minutes as presented. Anthony Alfieri seconded. All in favor; none opposed; motion carried.

**2) Sojourner's Place**

Br. Ronald suggested inviting the executive board to lunch at the friary. The board agreed.

**3) Creation of Sacred Heart Village II, 625 E. 10<sup>th</sup> St.—Br. Ronald**

Dates for Initial Closing & Groundbreaking Ceremony to be announced. We are working hard to get all the documents ready for settlement with HUD, DSHA, NCC and the City.

After Initial Closing, SHV II becomes the legal entity instead of MOC.

*Legal Issue surrounding the variance use*

Supreme Court upheld Superior Court's ruling. Br. Ronald expressed thanks to Greg Varallo and his legal team for the fine job and many hours they spent in settling this lawsuit.

**4) Finance Committee Report—Tom Sweeney, Chair & Keith Dorman, CFO (spreadsheets filed with minutes)**

- ◆ Income Statement (Jan 1 through February 28) was reviewed.
- ◆ Balance Sheet (through February 28) was reviewed.
- ◆ Merrill Lynch Investment Account [documents were unavailable and were sent out separately on March 31].

**5) Update on Programs—Mark Poletunow**

- ◆ Emmanuel Dining Room – request for a resolution authorizing application for funds from Capuchin Food Pantries from the Province of St. Mary.

A motion was made by Mark Reardon to approve the resolution. Kent Jordan seconded, with the correction on the second line of the document to replace the word “of” with “for”. All in favor; none opposed; motion carried.

◆Guardian Angel Child Care has achieved Level 4 in the Delaware Stars program  
Mark Poletunow was pleased to announce that this is the second of our child cares to reach 4 stars. Il Bambino was the first to achieve this ranking, and our Child Care Center will have their evaluation on March 24.

Il Bambino is the only infant care in the State of Delaware to receive 4 stars.

The increase in stars results in the State reimbursing us for Purchase of Care (POC) at a higher rate. We could eventually receive 100% for POC.

◆HUD Site Visit to Samaritan Outreach and House of Joseph Transitional Residence  
Both programs passed with flying colors, and both were recognized as good programs. Ironically, Samaritan Outreach is becoming a Rapid Rehousing Program, and HOJTR has been put in Tier 2. During the site visit, we had a lunch to which we invited the Congressional delegation as well as program directors and former clients who testified to the difference these programs had made in their lives.

Tara mentioned that she has spoken to two of the delegates who had attended the luncheon and were very impressed and moved.

#### **6) Review of Property/Buildings—Br. Ronald**

◆**Bethany House II, 615 N. Jackson St.**— extension of permanent housing program for women with special needs.

Date for Dedication to be announced.

◆**Ministry of Caring Building** (former St. Patrick's House), **115 E. 14th St.**—Br. Ronald  
Deed is finalized  
Subdivision and transference of property from SPH  
Contractor: CH & E  
Environmental issues are being addressed by Brownfield  
Asbestos remediation will be covered 100% as a reimbursable Brownfield's expense

All documents have been filed with the City.

Parking is a challenge; we will have some spots in the lot.

#### **7) Development Committee—Barbra Andrisani**

◆Report on 2014 Tribute to DuPont Company  
Four former CEO's have been asked to be part of the celebration.

We have some honorary chairs in place who will be signing letters inviting their friends and families to attend.

Dinner chairs will also sign a letter asking for contributions.

We have several levels of funding available, beginning with individual tickets for \$250.

Barbra entreated board members to provide names of people they know who might support this event. Also vendors who have benefited from our community.

**8) Redistribution of Meeting Calendars—Debbe Philips, Chief of Staff**

◆ Please note: Annual Dinner Meeting date change.

**9) Upcoming Events—Tara Quinn**

Tara mentioned that she had volunteered in the Development Office as an intern.

She spoke of how well the Mardi Gras turned out. Beauty and the Blessed and Leprechaun Leap did well. She invited members to go over to Pizza by Elizabeths for the March Madness event following the board meeting.

- Taste of the Nation, Harry's Savoy, Thurs., **April 10**, 6-10 pm, benefiting MOC. This is the last year that Xavier Teixido will host this event.
- 32<sup>nd</sup> Annual EDR Auction, Sat., **April 12**, Barclays Bank—Honorary Chairs: Jack & Vicki Corrozi
- Guest Bartender FR hosted by Congregation Beth Shalom, **Thurs., May 15**, 6-9pm, Brandywine Brewing Co. Benefits EDR.
- Next Board meeting, Thurs., **May 22**, 6:45 pm
- Second Annual Milk Run, sponsored by NCC Farm Bureau, **Sat., May 31**, 9am
- Tribute to DuPont Co., co-chairs: Barb Andrisani and Marilyn Monahan.
- Voices of Caring
- Benefactors' Holiday Party

Tara encouraged everyone to support the events.

There being no further business, the meeting was adjourned.

Respectfully submitted,  
Deborah L. Philips  
for Chris Griffiths