

THE MINISTRY OF CARING INC.



**Board of Directors**

***Corporate Minutes***

Thursday, May 16, 2013, 7:30 p.m.

Members present: Mark Reardon, Esq., Pres., Barbra Andrisani, The Hon. Jim Baker, Chip Connolly, Esq., Christopher Griffiths, Esq., The Hon. Ted Kaufman, Paul King, Ed.D., Marilyn Monahan, Fr. Nick Mormando, OFM Cap., Maureen Rhodes, Fr. Francis Sariego, OFM Cap., Thomas Sweeney, Esq., Greg Varallo, Esq., Al Wells, Joe Yacyshyn

Members excused: Frank Modesto, Vice Pres Connie McCarthy, Treas., Mati Buccini, Sec'y, Anthony Alfieri, CPA, Colm Connolly, Esq., Diane Gulyas, The Hon. Kent Jordan, Valerie Biden Owens, Tara Quinn, Eileen Schmitt, MD

**1) *Approval of Minutes of March 21, 2013—(posted on webpage) Mark Reardon***

A motion was made by Tom Sweeney to approve the minutes as posted. Joe Yacyshyn seconded. All in favor; none opposed; motion carried.

**2) *Welcome, New Board Members— Mark Reardon***

Mark introduced the two new board members, both long-time benefactors and supporters. All present introduced themselves.

- ◆ The Hon. Jim Baker
- ◆ Marilyn Monahan

**3) *Request for Acquisition of another Organization—Br. Ronald***

The organization has approached MOC several times regarding taking over their program. Recently, Br. Ronald took this matter to the Management Team and the Program Directors, who voted 15 to 2 to look into the feasibility.

Tonight, he would like a steering committee from the board to be established to work along with staff to investigate this possibility.

Addie spoke a bit about the Management Team's and Program Director's interaction with the organization in trying to understand what they do and what is needed to continue to serve those who seek their help.

Mark Poletunow added that he thinks it is a very worthwhile program that should remain in Wilmington.

Mark Reardon asked Barbra Andrisani, Chip Connolly and Frank Modesto to lead the steering committee, and lead the discussion at the September board meeting.

A motion was made by Chris Griffiths to approve a steering committee, led by the three aforementioned board members, to investigate the possibility of acquiring the organization, and to bring their findings to the September meeting. Jim Baker seconded. All in favor; none opposed; motion carried.

Mark Reardon proposed a conference call prior to Memorial Day to get organized and set some sort of timeline.

**3) *Creation of Sacred Heart Village II, 625 E. 10<sup>th</sup> St.—Br. Ronald***

**Cost of project:                      \$7,105,007**

**3) *Request for Board Resolution to Authorize Application for Grant from Capuchin Food Pantries Fund of St. Mary's Province, NY—Mark Poletunow***

Br. Ronald explained that St. Mary's Province gave us funds for Emmanuel Dining Room last year, and is willing to do so again this year.

Mark Poletunow read out the resolution.

A motion was made by Fr. Nick Mormando, OFM Cap., to approve the resolution. Al Wells seconded. All in favor; none opposed; motion carried.

**5) *Finance Committee Report—Mark Poletunow***

◆Merrill Lynch/Bank of America  
•Investment Report

◆Income Statement was presented.

◆Delaware Rating Compensation Board—Annie Halverson

Because of a change in our classification, we saw a major increase in workers' comp.

◆Balance Sheet was presented.

A motion was made by Tom Sweeney to accept the financial report. Jim Baker seconded. All in favor; none opposed; motion carried.

**6) *Update on Issues Facing MOC—Addie Asay, Esq.***

◆Tier 2 Projects (Samaritan Outreach) funded  
be renewed).

The Management Team has had a number of strategic meetings regarding how our programs can be funded by meeting the new criteria. The next funding cycle will probably come in early fall.

◆NYC Case Study on Rapid Rehousing was distributed.

An extensive discussion ensued.

A recommendation was made to look at a model city.

Other practical suggestions were called for.

Perhaps put together a short list, and send delegations of two people on four field trips. Mark Poletunow and Addie could identify some target cities to visit and e-mail the list to board members. By Memorial Day, the list should be compiled, including phone numbers, and have a two-page white paper by June 30.

**7) Review of Property/Buildings—Mark Poletunow**

•615 N. Jackson St.—Bethany House II, extension of permanent housing program for women with special needs.

Capital Renovations – Rob Radcliff, MOC project manager; we are heading into the home stretch, and hope to have it completed soon.

**8) Ministry of Caring Building (former St. Patrick's House), 115 E. 14th St.—Br. Ronald**

- ◆ Estimated cost: \$1,007,500
- ◆ Subdivision and transference of property from SPH
- ◆ Architect Paul Checco, AIA; completed construction documents sent out for bid
- ◆ Environmental issues are being addressed by Brownfield
- ◆ Deed is finalized
- ◆ Asbestos remediation will be covered 100% as a reimbursable Brownfield's expense

**9) Development Committee—Barbra Andrisani**

MOC will recognize duPont Company in 2014.

**10) Upcoming Events**

- Sat., June 1, Milkrun/Walk, 7 am, Appoquinimink School, benefiting EDR Milk Fund  
Priscilla reported on this event. She is pleased to announce the New Castle County Farm Bureau as a new partner with MOC. The cost of milk for EDR is \$10,000 per year. Joe Yacyshyn pointed out that \$250 will purchase milk for one child for one year.
- Next board meeting, Thurs., Sept. 19, 7:30 pm

There being no further business, the meeting was adjourned.

Respectfully submitted,  
*Deborah L. Philips*  
for Mati Buccini, Sec'y