

Annual Board of Directors Dinner Meeting

Minutes

Thursday, November 19, 2015

SACRED HEART VILLAGE



SACRED HEART VILLAGE II



THE MINISTRY OF CARING



MOTHER TERESA HOUSE



SACRED HEART HOUSING



Members present: Gert Abel, Anthony Alfieri, CPA, Ethel Anderson, Matt Boyer, Esq., Jamie Brown, MSW, Sue Canning, Tricia Enerio, Esq., Rick Gessner, The Hon. Bob Gilligan, Joe Grey, David Hack, MD, The Hon. Kent Jordan, The Hon. Ted Kaufman, Sr. Pat Kerezsi, OSF, Paul King, Ed.D., Deborah Kraak, Maureen Lesutis, Margaret Levesque, Connie McCarthy, Pete McCarthy, The Hon. Mary McDonough, Burney Miller, Frank Modesto, Fr. Nick Mormando, OFM Cap., Corinne Murphy, Oswaldo Nicastro, MD, Danielle Nowaczyk, Esq., Bill Popeo, Tara Quinn, Lee Ramunno, Esq., Mark Reardon, Esq., Judy Saydlowski, Kathleen Duffy Smith, Esq., Sara Toner, Esq., Greg Varallo, Esq., Joan Wachstein, Al Wells, David Wilk, CRE, MAI

Members excused: Barbra Andrisani, The Hon. Jim Baker, Mati Buccini, The Hon. Maria Cabrera, Chip Connolly, Esq., Colm Connolly, Esq., Chris Griffiths, Esq., Tom Higley, AIA, Marilyn Monahan, Valerie Biden Owens, Br. Rudolph Pieretti, OFM Cap., The Hon. Tamika Montgomery-Reeves, Maureen Rhodes, Fr. Francis Sariego, OFM Cap., Tom Sweeney, Esq., The Hon. Loretta Walsh, Joe Yacyshyn.

Welcome to a joint meeting of five organizations:
Mark Reardon, Esq., Ministry of Caring

Ministry of Caring Inc.

Ministry of Caring Approval of Minutes of 9/24/15:
Frank Modesto, President

A motion was made by Mark Reardon, Esq., to approve the Minutes as presented. Bill Popeo seconded. All in favor; none opposed; motion carried.

Ministry of Caring Annual Report:

Frank Modesto, President presented the report.

Presentation of Ministry of Caring FY16 Budget (January-December 2016):

Connie McCarthy, Finance Committee

Connie McCarthy presented a balanced budget for FY16,

A motion was made by Greg Varallo, Esq., to approve the FY16 operating budget as presented. Anthony Alfieri, CPA, seconded. All in favor; none opposed; motion carried.

2014 IRS Form 990 was filed prior to 11/15/15 due date.

Strategic Planning Committee:

The Hon. Kent Jordan, Strategic Planning Committee

In the absence of Colm Connolly, Esq., Chair of the Strategic Planning Committee, Judge Jordan presented the Agenda for the Committee's February 2016 meeting.

Ministry of Caring Annual Elections:

Tara Quinn, Vice Chair, Nominating Committee

Nominations to Re-elect for three-year term (2015-2018):

Barbra Andrisani
Mati Boneti Buccini
Colm Connolly
Paul King
Valerie Biden Owens

A motion was made by Mark Reardon, Esq., to re-elect the above slate. Rick Gessner seconded. All in favor; none opposed; motion carried.

Nominated Slate of Officers for 3rd and final one-year term:

President:	Frank Modesto
Vice President:	Greg Varallo, Esq.
Secretary:	Chris Griffiths, Esq.
Treasurer:	Tom Sweeney, Esq.

A motion was made by Mark Reardon, Esq., to re-elect the above slate. Connie McCarthy seconded. All in favor; none opposed; motion carried.

Nomination for three-year term (2015-2018):

Maureen Lesutis

A motion was made by Greg Varallo, Esq., to elect Maureen Lesutis to the board. Mark Reardon, Esq., seconded. All in favor; none opposed; motion carried.

Honoring Board members for their landmark anniversaries:

Br. Ronald Giannone, OFM Cap.

Valerie Biden Owens	35 years
Paul King, Ed.D.	25 years
The Hon. Ted Kaufman	5 years

Sacred Heart Village Inc.

Sacred Heart Village Approval of Minutes of 9/24/15:

Danielle Nowaczyk, Esq., Acting Vice President

A motion was made by Pete McCarthy to approve the Minutes as presented. Fr. Nick Mormando, OFM Cap. seconded. All in favor; none opposed; motion carried.

Sacred Heart Village Annual Report:

Danielle Nowaczyk, Esq., Acting Vice President presented the report.

Presentation of Sacred Heart Village Budget October 15, 2015-September 30, 2016:

Pete McCarthy, Treasurer

Pete McCarthy presented a balanced budget.

A motion was made by Kathleen Duffy Smith to approve the FY16 Operating Budget as presented. Danielle Nowaczyk seconded. All in favor; none opposed; motion carried.

Sacred Heart Village Annual Elections:

Judy Saydlowski, Secretary

Nomination to Re-elect for three-year term (2015-2018):

Fr. Francis Sariago, OFM Cap.

Kathleen Duffy Smith, Esq.

Nominated Slate of Officers for 2nd one-year term:

President	Chris Griffiths, Esq.*
Vice President:	Danielle Nowaczyk, Esq.*
Secretary:	Judy Saydlowski
Treasurer	Peter McCarthy

(*First one-year term)

Nominated for three-year term (2015-2018):

Matt Davis, Esq.

A motion was made by Pete McCarthy to elect the above slates of members and officers. Maureen Lesutis seconded. All in favor; none opposed; motion carried.

Honoring Board members for their landmark anniversaries:

Br. Ronald Giannone, OFM Cap.

Maureen Lesutis	5 years
Judy Saydlowski	5 years

Mother Teresa House Inc.

Mother Teresa House Approval of Minutes of 9/21/15:

David Hack, MD, President

A motion was made by Oswaldo Nicastro, MD, to approve the Minutes as presented. Judge McDonough seconded. All in favor; none opposed; motion carried.

Mother Teresa House Annual Report

David Hack, MD, President presented the report.

Presentation of Mother Teresa House Financial Report (January-September 2015):

The Hon. Mary McDonough, Treasurer presented the report.

A motion was made by Tricia Enerio, Esq. to approve the Financial Report as presented. Oswaldo Nicastro, MD seconded. All in favor; none opposed; motion carried.

Mother Teresa House Annual Elections:

David Hack, MD

Nomination to Re-elect for three-year term (2015-2018):

The Hon. Mary McDonough

Nominated Slate of Officers for 2nd one-year term:

President	David Hack, MD
Vice President	Oswaldo Nicastro, MD
Secretary	Tricia Enerio, Esq.*
Treasurer	The Hon. Mary McDonough

(*First one-year term)

Nomination for a three-year term (2015-2018):

Hector Colon
Matt Davis, Esq.

A motion was made by Judge McDonough to elect the above slates. Sr. Pat Kerezsi, OSF, seconded. All in favor; none opposed; motion carried.

The Mother Teresa House board expresses its deep gratitude to Peg Strine and Jake Werrett, Esq., Secretary, for serving their terms as board members.

Honoring Board members for their landmark anniversaries:

Br. Ronald Giannone, OFM Cap.

David Hack, MD	5 years
Sr. Pat Kerezsi, OSF	5 years
Oswaldo Nicastro, MD	5 years

Sacred Heart Village II Inc.

Sacred Heart Village II Approval of Minutes of 9/21/15:

Sue Canning, Vice President

A motion was made by Corinne Murphy to approve the Minutes as submitted. Margaret Levesque seconded. All in favor; none opposed; motion carried.

Sacred Heart Village II Report:

Sue Canning, Vice President presented the report.

Presentation of Sacred Heart Village II Financial Report (January-September 2015):

Corinne Murphy, Treasurer

Corinne Murphy reviewed the Income Statement and Balance Sheet for the first three quarters of 2015.

A motion was made by Joan Wachstein to approve the Financial Report as presented. Margaret E. Levesque seconded. All in favor; none opposed; motion carried.

Sacred Heart Village II Annual Elections

Sue Canning, Vice President

Nomination to Re-elect for three-year term (2015-2018):

Gregory Adams, MD

Margaret Levesque

Corinne Murphy

Nominated Slate of Officers for 1st one-year term:

President: Corinne Murphy

Vice President: L. Vincent Ramunno, Esq.

Secretary: Joan Wachstein

Treasurer: Margaret Levesque

A motion was made by Sara Toner, Esq. to elect the above slates. Gert Abel seconded. All in favor; none opposed; motion carried.

Nomination for a three-year term (2015-2018):

Paul Lundmark

A motion was made by Matthew Boyer, Esq. to elect Paul Lundmark to the board. Lee Ramunno, Esq. seconded. All in favor; none opposed; motion carried.

Sacred Heart Housing Inc.

Sacred Heart Housing Approval of Minutes of 9/23/15:

Joe Grey, President

A motion was made by Rick Gessner to approve the Minutes as presented. Ethel Anderson seconded. All in favor; none opposed; motion carried.

Sacred Heart Housing Yearly Report:

Joe Grey, President, presented the report.

Presentation of Sacred Heart Housing Financial Report:

Mark Poletunow, CFO presented the report.

A motion was made by Rick Gessner to approve the Financial Report as presented. Jamie Brown, MSW, seconded. All in favor; none opposed; motion carried.

Request for Resolution Authorizing the Board to apply for NCC HOME Funds

Joe Grey, President

Joe Grey read out the resolution.

A motion was made by Deborah Kraak to approve the resolution to apply for New Castle County HOME Funds. Rep. Bob Gilligan seconded. All in favor; none opposed; motion carried.

Sacred Heart Housing Elections:

Joe Grey, President

Nomination to Re-elect for 2nd and final consecutive three-year term (2015-2018):

The Hon. Loretta Walsh

David Wilk, CRE, MAI

Nominated Slate of Officers for 2nd one-year term:

President: Joe Grey

Vice President: Rick Gessner

Secretary: Deborah Kraak

Treasurer: The Hon. Bob Gilligan

Nomination for a three-year term (2015-2018):

Karen Bifferato, Esq.

A motion was made by Rep. Gilligan to approve the above nominations. Rick Gessner seconded. All in favor; none opposed; motion carried.

Mark Reardon, Esq., called for a motion to adjourn the five board meetings.

A motion was made by Tricia Enerio, Esq., to adjourn the meeting. Margaret Levesque seconded. All in favor; none opposed; motion carried.

Upcoming Events:

Priscilla Rakestraw, Director of Development

Priscilla Rakestraw stressed the importance of the events which support the Ministry of Caring and thanked all those who continue to participate in them.