

# Annual Board of Directors Dinner Meeting

## Minutes

Thursday, November 20, 2018

THE MINISTRY OF CARING



SACRED HEART VILLAGE



MOTHER TERESA HOUSE



SACRED HEART HOUSING



SACRED HEART VILLAGE II



VILLAGE OF ST. JOHN



Members present: Dr. Gregory Adams, Anthony Alfieri, CPA, Barb Andrisani, The Hon. James Baker, Karen Bifferato, Esq., The Hon. Maria Cabrera, Susan Canning, Hector Colon, Arthur Connolly, III, Esq., Patricia Enerio, Esq., Anne Foster, Esq., Elizabeth Fountain, The Hon. Bob Gilligan, Joseph Grey, D. Norman Griffiths, Dr. David Hack, Jim Harty, III, The Hon. Ted Kaufman, Sr. Pat Kerezsi, OSF, Paul King, Ed.D., Deborah Kraak, William LaFond, Paul Lundmark, Maureen Lesutis, The Hon. Mary McDonough, Burney Miller, Frank Modesto, Marilyn Monahan, Danielle Nowaczyk, Esq., Tara Quinn, Lee Ramunno, Esq., Mark Reardon, Esq., The Honorable Tamika Montgomery Reeves, Judy Saydlowski, Greg Varallo, Esq., Todd Veale, Joan Wachstein, Al Wells, David Wilk, CRE, MAI

Members excused: Gert Abel, Mary Akhimien, Esq., Mati Buccini, The Honorable Trippi Congo, The Hon. Colm Connolly, Matthew Davis, Esq., Rick Gessner, Debra Thompson Gunter, The Hon. Kent Jordan, Margaret Levesque, Dr. Garrett Lyons, Connie McCarthy, Pete McCarthy, Corinne L. Murphy, Valerie Biden Owens, Br. Rudolph Pieretti, OFM Cap., William Popeo, Maureen Rhodes, Michael Rickert, Jim Roszkowski, Kathleen Duffy Smith, Esq., Wendie Stabler, Esq., Sara Toner, Esq., The Hon. Jane Vincent, Loretta Walsh

Master of Ceremonies: Mark Reardon, Esq., Ministry of Caring Board member

Congratulations to:

Frank Modesto and his family, who received a Family Legacy Award at the Philanthropy Day Luncheon

Marilyn Monahan, who received a Lifetime Achievement Award at a luncheon hosted by the New Castle County Chamber of Commerce. We thank and salute Marilyn for her leadership in chairing the committee for the Tribute to Bishop Malooly last week. It was a beautiful and very successful event!

**Welcome to a joint meeting of six organizations:**

*Mark Reardon, Emcee*

Mark Reardon welcomed everyone, and thanked the chefs for the dinner, Bill Bradley and Gordon Corbitt.

**Approval of Minutes:**

*Ministry of Caring—Greg Varallo, President*

A motion was made by Anthony Alfieri to accept the minutes of the September 20 meeting as presented. Chip Connolly seconded. All in favor; none opposed; motion carried.

*Sacred Heart Housing—Karen Bifferato, Vice President*

A motion was made by Joe Grey made to approve the September 19, 2018 meeting minutes as presented. Deborah Kraak seconded. All in favor; none opposed; motion carried.

*Mother Teresa House—Dr. David Hack, President*

A motion was made by Patricia Enerio, Esq. to approve the September 24, 2018 meeting minutes as presented. The Honorable Mary McDonough seconded. All in favor; none opposed; motion carried.

*Sacred Heart Village II—Lee Ramunno, Esq. Vice President*

A motion was made by Joan Wachstein to approve the September 24, 2018 meeting minutes as presented. Sue Canning seconded. All in favor; none opposed; motion carried.

*Village of St. John—Mayor Jim Baker, President*

A motion was made by Chip Connolly to approve the minutes of the September 25 meeting. Todd Veale seconded. All in favor; none opposed; motion carried.

*Sacred Heart Village I—Danielle Nowaczyk, President [Postponed until January 2019]*

**Reflections from a former client: Renee Mosley**

Renee Mosley was honored to represent the many people who have been so graciously helped throughout the years.

She is now working at Emmanuel Dining Room, Job Placement Center and Mother Teresa House Inc.

The song she was about to sing reflected her own feelings.

Song: "You Needed Me"

**Overview of All Six Organizations:**

*Br. Ronald Giannone, OFM Cap., Executive Director*

**Review of Financial Reports:**

*Mark Reardon, Ministry of Caring Finance Committee*

The Finance Committee met on Thursday, November 8 where they reviewed the current balance sheet, the statement of activities, the cash-flow indicators and the statements of

investment accounts. The Committee found these statements to be in good order, and each statement reflected a strong financial position.

A motion was made by Paul King to accept the Finance Committee's report as presented. Senator Ted Kaufman seconded. All in favor; none opposed; motion carried.

*David Wilk, Sacred Heart Housing Treasurer*

*Judy Saydlowski, Sacred Heart Village I Treasurer*

A motion was made by Danielle Nowaczyk to approve the minutes as presented. Maureen Lesutis seconded. All in favor; none opposed; motion carried.

*The Hon. Mary McDonough, Mother Teresa House Treasurer*

*Bill Hayes, CFO, Sacred Heart Village II*

*Todd Veale, Village of St. John Treasurer*

**MOC Resolutions – Greg Varallo, Pres.**

- 1) *Application for New Castle County Grant - Community Development & Housing Division*

A motion was made by Mark Reardon to approve this grant application. Paul King seconded. All in favor; none opposed; motion carried.

- 2) *Application to Lutheran Volunteer Corps*

The Ministry of Caring Board of Directors authorizes applications to the Lutheran Volunteer Corps (LVC) for proposed positions of Grant Writer, Communications Assistant, Teacher's Aide and Shelter Assistant. If positions are approved and filed, the Ministry of Caring Inc. will act in compliance with all required components of contract.

A motion was made by Anthony Alfieri to approve the resolution as presented. Mark Reardon seconded. All in favor; none opposed.

**SHH Resolutions to Propose Amendments to By-laws—Karen Bifferato, Vice Pres.**  
Karen Bifferato presented proposed amendments:

A motion was made by Joe Grey to approve the by-laws amendments. Deborah Kraak seconded. All in favor; none opposed; motion carried.

***Elections of Board Members and Officers:***

*Ministry of Caring—Chip Connolly, Nominating Chair*

*Sacred Heart Housing—Joe Grey, Nominating Chair*

✦ Nomination for additional three-year term (Nov. 2018-Nov. 2021):

Karen Bifferato, Esq.	Rick Gessner
Joe Grey	The Hon. Loretta Walsh
David Wilk, CRE, MAI	

✦Slate of Officers nominated for 2<sup>nd</sup> one-year term:

President: Rick Gessner  
 Vice Pres: Karen Bifferato, Esq.  
 Secretary: Joe Grey  
 Treasurer: David Wilk, CRE, MAI

✦Nomination for three-year term: Nov. 2018-Nov. 2021

David Ross  
 Richard Forsten, Esq.

A motion was made by The Honorable Maria Cabrera to approve the above nominations as presented. Deborah Kraak seconded. All in favor; none opposed; motion carried.

*Mother Teresa House—The Hon. Mary McDonough, Nominating Chair*

✦Nomination for additional three-year term (Nov. 2018-Nov. 2021):

Hector Colon  
 Matt Davis

✦Slate of Officers Nominated

President: Matthew Davis, Esq. – 1<sup>st</sup> one-year term  
 Vice Pres: Mary McDonough – 1<sup>st</sup> one-year term  
 Secretary: Patricia Enerio, Esq., Legal Council – 3<sup>rd</sup> and final one-year term  
 Treasurer: Sr. Margaret Mary Graney, OSB – 1<sup>st</sup> one-year term

✦Nomination for three-year term: Nov. 2018-Nov. 2021

Sr. Margaret Mary Graney, OSB  
 Oderah Nwaeze, Esq.

Thanks for 9 Years of Outstanding Service:

- David Hack, MD  
 Sr. Pat Kerezsi, OSF

A motion was made by Patricia Enerio, Esq. to approve the above nominations as presented. The Honorable Tamika Montgomery Reeves seconded. All in favor; none opposed; motion carried.

*Sacred Heart Village II—Lee Ramunno, Esq.*

✦Nomination for additional three-year term (Nov. 2018-Nov. 2021):

Corinne Murphy  
 Margaret Levesque  
 Dr. Greg Adams

✦Slate of Officers Nominated for 1<sup>st</sup> one year term:

President: Lee Ramunno  
 Vice Pres: Corinne Murphy  
 Secretary: James Horthy  
 Treasurer: Sue Canning

✦Nomination for three-year term: Nov. 2018-Nov. 2021

Lindsay Orr, Esq.

Thanks for 3 Years of Outstanding Service:

Paul Lundmark

A motion was made by Lee Ramunno, Esq. to approve the above nominations as presented. Joan Wachstein seconded. All in favor; none opposed; motion carried.

*Village of St. John—Chip Connolly, Nominating Chair*

✦ Officers nominated for second one-year term:

President: Mayor James Baker

Vice Pres: Anne Foster, Esq.

Secretary: Mark Reardon, Esq.

Treasurer: Todd Veale

A motion was made by Norm Griffiths to approve the slate of officers for 2019. Todd Veale seconded. All in favor; none opposed; motion carried.

*Sacred Heart Village I—Matt Davis, Nominating Chair [Postponed until 2019]*

***Upcoming Events—The Hon. Priscilla Rakestraw, Director of Development***

Priscilla Rakestraw spoke of the highly successful Turkey-thon which had taken place the previous day at the Acme in Lantana Square; 660 turkeys were donated, and another 12 today. Priscilla Rakestraw thanked all involved, especially EDR Program Director ReeNee LaFate, and proceeded to wish a happy birthday to ReeNee as well as Deborah Kraak of Sacred Heart Housing board.

- Blessing of Sacred Heart Oratory Roof, Sunday, **November 25**, 9 am 917 N. Madison St., Wilmington, DE 19801
- Voices of Caring, Jingle Bell Brunch, Sun., **Dec. 2**, 11 am, University & Whist Club, Chairs: Chris Meyer, Jennifer Sidwell and Caroline Horty. Priscilla Rakestraw had left invitations for everyone at their place settings.
- Benefactors Holiday Party, Thursday, **December 13**, 5-7pm, Francis X. Norton Center (below church), 917 N. Madison St., Wilmington, DE 19801. Invitations will be going out next week.

Mark Reardon thanked Priscilla Rakestraw and her development team, as securing funding has become more challenging.

*Closing prayer: Annie Halverson, Paralegal/Senior Executive Assistant*

There being no further business, the meeting was adjourned at 8:30 pm.

Respectfully submitted,  
*Deborah L. Philips*  
 Parliamentarian