

THE MINISTRY OF CARING INC.



Board of Directors

CORPORATE MINUTES

Thursday, March 21, 2019, 7:30 p.m.

Ministry of Caring Building

Members present: Greg Varallo, Esq., Pres., Mayor Jim Baker, VP, Maureen Rhodes, Sec'y, Barbra Andrisani, The Hon. Colm Connolly, The Hon. Bob Gilligan, The Hon. Kent Jordan, Paul King, Ed.D., Bill LaFond, Marilyn Monahan, Frank Modesto, Bill Popeo, Esq., Tara Quinn (via phone), Mark Reardon, Esq., John Sweeney

Members excused: Rick Gessner, Treas. Anthony Alfieri, CPA, Chip Connolly, Esq., Dr. David Hack, The Hon. Ted Kaufman, Dr. Garrett Lyons, Connie McCarthy, Valerie Biden Owens, Br. Pieretti, OFM Cap., Mike Rickert, Al Wells

1) **Approval of Minutes— President Varallo**

- January 17, 2019 [deferred until May meeting].

2) **Village of St. John (VSJ)—Br. Ronald**

Br. Ronald reported on the status of this project.

3) **Finance Committee Report—Bill Hayes, Deputy Director/CFO (filed with minutes)**

◆Financial Reports as of December 31

Balance Sheet

Statement of Activities

◆Cash Flow Indicators through December 31

◆BOA/Merrill Lynch Update as of December 31

◆Audit by Belfint, Lyons & Shuman, PA, to begin on April 29

4) **Property—Br. Ronald**

- Sacred Heart Oratory Roof

The roof is completed.

- 1000 2nd Street

- To serve the needs of Emmanuel Dining Room (EDR) West

- Architectural Plans designed by Kevin Wilson of Architectural Alliance. Domus is the contractor.

- 403 N. Washington St.
Architectural design is complete.

- Villa Maria
A triangular property in Old Brandywine Village (OBV) with three owners is the proposed site for this project. Br. Ronald will meet with the Feasibility Committee next week.

- RFP to purchase Parking Lot at 15th & King Sts.
Br. Ronald reported on this project.

5) Samaritan Housing—John Bates

We developed this program in conjunction with Delaware Health and Human Services so that some families could be diverted from being placed in hotels/motels, thereby having access to supportive services through our network of programs. It will be a 30-day program, for single women and women with children.

Br. Ronald explained that this money is set aside by the State to place people when shelters are full. Hotels/motels are less than ideal for this purpose. This program will begin with a 90-day pilot. We can accommodate 24 people in 8 units.

6) Capital Campaign for MOC infrastructure—Br. Ronald

The grant writers are working toward completing this campaign to upgrade the older buildings.

7) House of Joseph Holistic Housing

- Application to DSHA National Housing Trust Fund—Chaz Enerio, Esq.
We hope to settle sometime in May. The property will be renovated.

- House of Joseph Training Program--JPMorgan Chase Grant
JPMorgan Chase approved our proposal to reinstate the training program, which was a component of the program that was defunded.

8) Strategic Planning Committee Report—The Hon. Kent Jordan, Chair

The committee had a good follow-up meeting. A subcommittee had met with staff and gave a report on possible new sources of funding. Barbra Andrisani and Marilyn Monahan also reported on the process of the succession plan. Some progress has been made and the committee will meet again in April.

9) Development Committee—Barbra Andrisani, Chair

- Emmanuel Dining Room 40th Anniversary Event – November 21
Funds raised will be an endowment for EDR.

10) Sacred Heart Village II Status—Chaz Enerio, Esq.

Chaz Enerio reported on the status of that project.

•Upcoming Events—Priscilla Rakestraw

Priscilla thanked all who were helping with the Auction, chaired by Michelle Modesto this year.

- Milk Run/Walk, Sat., **May 11**, 8 am, Buffalo Wild Wings, Dover
- **Next MOC Board Meeting, Thurs., May 16, 7:30 pm, MOC Bldg.**