

# THE MINISTRY OF CARING INC.



## Board of Directors MEETING

### *CORPORATE MINUTES*

Thursday, May 20, 2021, 7:30pm  
via Zoom

Members present: Mark Reardon, Esq., Vice Pres., William LaFond, Treas., Barbra Andrisani, Mark Calandra, The Hon. Colm F. Connolly, Rick Gessner, The Hon. Robert Gilligan, David Hack, MD, The Hon. Ted Kaufman, Paul King, Ed.D., Garry Lyons, DDS, Marilyn Monahan, Kimberlee Orth, Br. Rudolph Pieretti, OFM Cap., Tara Quinn, Michael Rickert, Gregory Varallo, Esq., John Sullivan, John Sweeney

Members excused: Mayor James Baker, Pres., The Hon. Kent Jordan, Sec'y, Arthur Connolly, III, Esq., Connie McCarthy, Frank Modesto, Valerie Biden Owens,

**1) *Approval of Minutes of March 18, 2021 meeting—Bill LaFond, Treas. (in the absence of President Baker)***

A motion was made by Mark Reardon to approve the minutes as presented. Rick Gessner seconded. All in favor; none opposed; motion carried.

**2) *Villa Maria—Br. Ronald/Chaz Enerio/Kevin Wilson, AIA***

Br. Ronald introduced Kevin Wilson, AIA, of Architectural Alliance

- Application for Low-Income Housing Tax Credits (LIHTC) submitted April 30, 2021 for 48 units.
- HUD application for 202 funding for 24 units. Application due May 26, 2021
- Total amount of units for Phases I & II will be 72.

Kevin exhibited the blueprints.

Br. Ronald thanked Kevin Wilson for his presentation as he exited the meeting.

- Board Resolution required by HUD: “Sponsor’s Conflict of Interest”

A motion was made by Marilyn Monahan to approve the resolution. John Sweeney seconded. All in favor; none opposed; motion carried.

- Lease between Sacred Heart Housing Inc. and Ministry of Caring Inc.

A motion was made by Judge Colm Connolly to approve the lease for Villa Maria property. Representative Gilligan seconded. Eighteen in favor; none opposed; one abstained; motion carried.

### 3) *Advancement Committee Report—Barbra Andrisani, Chair*

Other Committee members present tonight are: Marilyn Monahan, Mark Calandra, Tara Quinn and John Sullivan.

- Improving Lives, Changing Neighborhoods campaign for the infrastructure of MOC.

- Count Me In Again! virtual fundraiser will be held November 4, 2021

### 4) *Update on addressing the issue of COVID-19 on Ministry of Caring programs* Members discussed challenges and solutions.

### 5) *Finance Committee Report—Bill LaFond, Chair & Karen Smith, CFO*

- Financial Statements were reviewed
- Merrill Lynch Portfolio Report as of April 30, 2021 was reviewed.
- Audit is in process

### 6) *Reopening of the Pierre Toussaint Dental Office – Br. Ronald/John Bates*

The office is being renovated for reopening in June and will be in operation two days a week, Fridays and Saturdays.

### 7) *Reopening of Il Bambino*

We reopened Il Bambino on May 3. All three childcares are now open and as of May 6.

### 8) *Property— Chaz Enerio*

The four projects below are bundled together for renovations.

- 1000 W. 2<sup>nd</sup> Street – **Mary Collings House** Chaz Enerio, Deputy Director, Administration
  - To chiefly serve the needs of Emmanuel Dining Room (EDR) West and provide a one-bedroom unit on the upper floor. The major reason for acquisition of this property is to move the trashcans from the front of EDR to a covered area on Pleasant Street for garbage pickup. EDR accumulates such an abundance of garbage through its operations that it is a hazard to keep the trashcans in the front of the building. Moreover, by removing the administrative offices to this building would give us additional storage space for food.
  - Architectural Plans designed by Kevin Wilson of Architectural Alliance
- 403 N. Washington St. – **Paul VI House** – Br. Ronald
  - We have been approved for historic tax credits for this project

- Architectural Plans designed by Kevin Wilson of Architectural Alliance
  - A variance was approved for the rear yard setback on March 22.
- 898 Linden Street – **Nazareth House I** – Chaz Enerio
    - Holistic housing for families
    - Repair structural damage to roof and exterior walls
    - Architectural Plans designed by Kevin Wilson of Architectural Alliance
  - 704 West St. – **House of Joseph Holistic Housing** – Chaz Enerio
    - To serve formerly homeless men and women
    - Architectural Plans designed by Kevin Wilson of Architectural Alliance
  - Need for an additional warehouse—Priscilla Rakestraw
    - Due to the overwhelming generosity of many benefactors who have given us furniture to provide to the poor, it was necessary to obtain an additional warehouse for storage.

***9. MOC 2019 Annual Report was distributed via email to the board on 5/18/21***  
Hard copies to follow via US mail.

Upcoming and Notable Recognition:

- Thursday, September 23, 2021, 7:30 pm** – Next Board Meeting via Zoom
- Thursday, November 4, 2021, 7 p.m.** -- Count Me In Again! Michele Rollins, Esq., Emcee

**We salute board member Alonzo Wells on the accomplishment of 10 years of service on the Ministry of Caring Board of Directors.**

There being no further business, the meeting was adjourned at 8:41 pm.